



# NATEC International, Inc.

## National Association of Training and Environmental Consulting

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### OSHA Self Inspection Checklist

#### Employer Posting

<input type="checkbox"/>	Is the required OSHA Job Safety and Health Protection Poster displayed in a prominent location where all employees are likely to see it?
<input type="checkbox"/>	Are emergency telephone numbers posted where they can be readily found in case of emergency?
<input type="checkbox"/>	Where employees may be exposed to toxic substances or harmful physical agents, has appropriate information concerning employee access to medical and exposure records and Material Safety Data Sheets (MSDSs) been posted or otherwise made readily available to affected employees?
<input type="checkbox"/>	Are signs concerning exit routes, room capacities, floor loading, biohazards, exposures to x-ray, microwave, or other harmful radiation or substances posted where appropriate?
<input type="checkbox"/>	Is the Summary of Work-Related Injuries and Illnesses (OSHA Form 300A) posted during the months of February, March and April?

#### Recordkeeping

<input type="checkbox"/>	Are occupational injuries or illnesses, except minor injuries requiring only first aid, recorded as required on the OSHA 300 log?
<input type="checkbox"/>	Are employee medical records and records of employee exposure to hazardous substances or harmful physical agents up-to-date and in compliance with current OSHA standards?
<input type="checkbox"/>	Are employee training records kept and accessible for review by employees, as required by OSHA standards?
<input type="checkbox"/>	Have arrangements been made to retain records for the time period required for each specific type of record? (Some records must be maintained for at least 40 years.)
<input type="checkbox"/>	Are operating permits and records up-to-date for items such as elevators, air pressure tanks, liquefied petroleum gas tanks, etc.?



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## Safety and Health Program

<input type="checkbox"/>	Do you have an active safety and health program in operation that includes general safety and health program elements as well as the management of hazards specific to your work-site?
<input type="checkbox"/>	Is one person clearly responsible for the safety and health program?
<input type="checkbox"/>	Do you have a safety committee or group made up of management and labor representatives that meets regularly and reports in writing on its activities?
<input type="checkbox"/>	Do you have a working procedure to handle in-house employee complaints regarding safety and health?
<input type="checkbox"/>	Are your employees advised of efforts and accomplishments of the safety and health program made to ensure they will have a workplace that is safe and healthful?
<input type="checkbox"/>	Have you considered incentives for employees or workgroups who excel in reducing workplace injury/illnesses?



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### Medical Services and First Aid

<input type="checkbox"/>	<p>Is there a hospital, clinic, or infirmary for medical care near your workplace or is at least one employee on each shift currently qualified to render first aid?</p>
<input type="checkbox"/>	<p>Have all employees who are expected to respond to medical emergencies as part of their job responsibilities received first aid training; had hepatitis B vaccination made available to them; had appropriate training on procedures to protect them from bloodborne pathogens, including universal precautions; and have available and understand how to use appropriate PPE to protect against exposure to bloodborne diseases?*</p> <p>** Pursuant to an OSHA memorandum of July 1, 1992, employees who render first aid only as a collateral duty do not have to be offered pre-exposure hepatitis B vaccine only if the employer includes and implements the following requirements in his/her exposure control plan: (1) the employer must record all first aid incidents involving the presence of blood or other potentially infectious materials before the end of the work shift during which the first aid incident occurred; (2) the employer must comply with post-exposure evaluation, prophylaxis and follow-up requirements of the Bloodborne Pathogens standard with respect to "exposure incidents," as defined by the standard; (3) the employer must train designated first aid providers about the reporting procedure; (4) the employer must offer to initiate the hepatitis B vaccination series within 24 hours to all unvaccinated first aid providers who have rendered assistance in any situation involving the presence of blood or other potentially infectious materials.</p>
<input type="checkbox"/>	<p>If employees have had an exposure incident involving bloodborne pathogens, was an immediate post-exposure medical evaluation and follow-up provided?</p>
<input type="checkbox"/>	<p>Are medical personnel readily available for advice and consultation on matters of employees' health?</p>
<input type="checkbox"/>	<p>Are emergency phone numbers posted?</p>
<input type="checkbox"/>	<p>Are fully supplied first aid kits easily accessible to each work area, periodically inspected and replenished as needed?</p>
<input type="checkbox"/>	<p>Have first aid kits and supplies been approved by a physician, indicating that they are adequate for a particular area or operation?</p>
<input type="checkbox"/>	<p>Is there an eye-wash station or sink available for quick drenching or flushing of the eyes and body in areas where corrosive liquids or materials are handled?</p>



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## Fire Protection

<input type="checkbox"/>	Is your local fire department familiar with your facility, its location and specific hazards?
<input type="checkbox"/>	If you have a fire alarm system, is it certified as required and tested annually?
<input type="checkbox"/>	If you have interior standpipes and valves, are they inspected regularly?
<input type="checkbox"/>	If you have outside private fire hydrants, are they flushed at least once a year and on a routine preventive maintenance schedule?
<input type="checkbox"/>	Are fire doors and shutters in good operating condition?
<input type="checkbox"/>	Are fire doors and shutters unobstructed and protected against obstructions, including their counterweights?
<input type="checkbox"/>	Are fire door and shutter fusible links in place?
<input type="checkbox"/>	Are automatic sprinkler system water control valves, air and water pressure checked periodically as required?
<input type="checkbox"/>	Is the maintenance of automatic sprinkler systems assigned to responsible persons or to a sprinkler contractor?
<input type="checkbox"/>	Are sprinkler heads protected by metal guards if exposed to potential physical damage?
<input type="checkbox"/>	Is proper clearance maintained below sprinkler heads?
<input type="checkbox"/>	Are portable fire extinguishers provided in adequate number and type and mounted in readily accessible locations?
<input type="checkbox"/>	Are fire extinguishers recharged regularly with this noted on the inspection tag?
<input type="checkbox"/>	Are employees periodically instructed in the use of fire extinguishers and fire protection procedures?



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### Personal Protective Equipment and Clothing

<input type="checkbox"/>	Has the employer determined whether hazards that require the use of PPE (e.g., head, eye, face, hand, or foot protection) are present or are likely to be present?
<input type="checkbox"/>	If hazards or the likelihood of hazards are found, are employers selecting appropriate and properly fitted PPE suitable for protection from these hazards and ensuring that affected employees use it?
<input type="checkbox"/>	Have both the employer and the employees been trained on PPE procedures, i.e., what PPE is necessary for job tasks, when workers need it, and how to properly wear and adjust it?
<input type="checkbox"/>	Are protective goggles or face shields provided and worn where there is any danger of flying particles or corrosive materials?
<input type="checkbox"/>	Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions, or burns?
<input type="checkbox"/>	Are employees who wear corrective lenses (glasses or contacts) in workplaces with harmful exposures required to wear only approved safety glasses, protective goggles, or use other medically approved precautionary procedures?
<input type="checkbox"/>	Are protective gloves, aprons, shields, or other means provided and required where employees could be cut or where there is reasonably anticipated exposure to corrosive liquids, chemicals, blood, or other potentially infectious materials? See the OSHA Bloodborne Pathogens standard, 29 CFR 1910.1030(b), for the definition of "other potentially infectious materials."
<input type="checkbox"/>	Are hard hats required, provided and worn where danger of falling objects exists?
<input type="checkbox"/>	Are hard hats periodically inspected for damage to the shell and suspension system?
<input type="checkbox"/>	Is appropriate foot protection required where there is the risk of foot injuries from hot, corrosive, or poisonous substances, falling objects, crushing, or penetrating actions?
<input type="checkbox"/>	Are approved respirators provided when needed? (See 29 CFR 1910.134 for detailed information on respirators or check OSHA's website at <a href="http://www.osha.gov">www.osha.gov</a> ).



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<input type="checkbox"/>	Is all PPE maintained in a sanitary condition and ready for use?
<input type="checkbox"/>	Are food or beverages consumed only in areas where there is no exposure to toxic material, blood, or other potentially infectious materials?
<input type="checkbox"/>	Is protection against the effects of occupational noise provided when sound levels exceed those of the OSHA Noise standard?
<input type="checkbox"/>	Are adequate work procedures, PPE and other equipment provided and used when cleaning up spilled hazardous materials?
<input type="checkbox"/>	Are appropriate procedures in place to dispose of or decontaminate PPE contaminated with, or reasonably anticipated to be contaminated with, blood or other potentially infectious materials?

### General Work Environment

<input type="checkbox"/>	Are all worksites clean, sanitary and orderly?
<input type="checkbox"/>	Are work surfaces kept dry and appropriate means taken to assure the surfaces are slip-resistant?
<input type="checkbox"/>	Are all spilled hazardous materials or liquids, including blood and other potentially infectious materials, cleaned up immediately and according to proper procedures?
<input type="checkbox"/>	Is combustible scrap, debris and waste stored safely and removed from the worksite promptly?
<input type="checkbox"/>	Is all regulated waste, as defined in the OSHA Bloodborne Pathogens standard (29 CFR 1910.1030), discarded according to Federal, state and local regulations?
<input type="checkbox"/>	Are accumulations of combustible dust routinely removed from elevated surfaces including the overhead structure of buildings, etc.?
<input type="checkbox"/>	Is combustible dust cleaned up with a vacuum system to prevent suspension of dust particles in the environment?



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<input type="checkbox"/>	Is metallic or conductive dust prevented from entering or accumulating on or around electrical enclosures or equipment?
<input type="checkbox"/>	Are covered metal waste cans used for oily or paint-soaked waste?
<input type="checkbox"/>	Are all oil and gas-fired devices equipped with flame failure controls to prevent flow of fuel if pilots or main burners are not working?
<input type="checkbox"/>	Are paint spray booths, dip tanks, etc., cleaned regularly?
<input type="checkbox"/>	Are the minimum number of toilets and washing facilities provided and maintained in a clean and sanitary fashion?
<input type="checkbox"/>	Are all work areas adequately illuminated?
<input type="checkbox"/>	Are pits and floor openings covered or otherwise guarded?
<input type="checkbox"/>	Have all confined spaces been evaluated for compliance with 29 CFR 1910.146? (Permit required confined spaces.)

### Walkways

<input type="checkbox"/>	Are aisles and passageways kept clear and marked as appropriate?
<input type="checkbox"/>	Are wet surfaces covered with non-slip materials?
<input type="checkbox"/>	Are holes in the floor, sidewalk, or other walking surface repaired properly, covered, or otherwise made safe?
<input type="checkbox"/>	Is there safe clearance for walking in aisles where motorized or mechanical handling equipment is operating?
<input type="checkbox"/>	Are materials or equipment stored in such a way that sharp projections will not interfere with the walkway?



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<input type="checkbox"/>	Are spilled materials cleaned up immediately?
<input type="checkbox"/>	Are changes of direction or elevations readily identifiable?
<input type="checkbox"/>	Are aisles or walkways that pass near moving or operating machinery, welding operations, or similar operations arranged so employees will not be subjected to potential hazards?
<input type="checkbox"/>	Is adequate headroom provided for the entire length of any aisle or walkway?
<input type="checkbox"/>	Are standard guardrails provided wherever aisle or walkway surfaces are elevated more than 30 inches (76.20 centimeters) above any adjacent floor or the ground?
<input type="checkbox"/>	Are bridges provided over conveyors and similar hazards?

## Floor and Wall Openings

<input type="checkbox"/>	Are floor openings guarded by a cover, a guardrail, or equivalent on all sides (except at stairways or ladder entrances)?
<input type="checkbox"/>	Are toeboards installed around the edges of permanent floor openings where persons may pass below the opening?
<input type="checkbox"/>	Are skylight screens able to withstand a load of at least 200 pounds (90.7 kilograms)?
<input type="checkbox"/>	Is the glass in windows, doors, glass walls, etc., subject to possible human impact, of sufficient thickness and type for the condition of use?
<input type="checkbox"/>	Are grates or similar type covers over floor openings such as floor drains designed to allow unimpeded foot traffic or rolling equipment?
<input type="checkbox"/>	Are unused portions of service pits and pits not in use either covered or protected by guardrails or equivalent?
<input type="checkbox"/>	Are manhole covers, trench covers and similar covers, and their supports designed to carry a truck rear axle load of at least 20,000 pounds (9,072 kilograms) when located in roadways and subject to vehicle traffic?





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|--------------------------|---|
| <input type="checkbox"/> | Are floor or wall openings in fire-resistant construction provided with doors or covers compatible with the fire rating of the structure and provided with a self-closing feature when appropriate? |
|--------------------------|---|

### Stairs and Stairways

<input type="checkbox"/>	Do standard stair rails or handrails on all stairways have at least four risers?
<input type="checkbox"/>	Are all stairways at least 22 inches (55.88 centimeters) wide?
<input type="checkbox"/>	Do stairs have landing platforms not less than 30 inches (76.20 centimeters) in the direction of travel and extend 22 inches (55.88 centimeters) in width at every 12 feet (3.6576 meters) or less of vertical rise?
<input type="checkbox"/>	Do stairs angle no more than 50 and no less than 30 degrees?
<input type="checkbox"/>	Are stairs of hollow-pan type treads and landings filled to the top edge of the pan with solid material?
<input type="checkbox"/>	Are step risers on stairs uniform from top to bottom?
<input type="checkbox"/>	Are steps slip-resistant?
<input type="checkbox"/>	Are stairway handrails located between 30 inches (76.20 centimeters) and 34 inches (86.36 centimeters) above the leading edge of stair treads?
<input type="checkbox"/>	Do stairway handrails have at least 3 inches (7.62 centimeters) of clearance between the handrails and the wall or surface they are mounted on?
<input type="checkbox"/>	Where doors or gates open directly on a stairway, is a platform provided so the swing of the door does not reduce the width of the platform to less than 21 inches (53.34 centimeters)?
<input type="checkbox"/>	Are stairway handrails capable of withstanding a load of 200 pounds (90.7 kilograms), applied within 2 inches (5.08 centimeters) of the top edge in any downward or outward direction?



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<input type="checkbox"/>	Where stairs or stairways exit directly into any area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?
<input type="checkbox"/>	Do stairway landings have a dimension measured in the direction of travel at least equal to the width of the stairway?
<input type="checkbox"/>	Is the vertical distance between stairway landings limited to 12 feet (3.6576 meters) or less?

## Elevated Surfaces

<input type="checkbox"/>	Are signs posted, when appropriate, showing the elevated surface load capacity?
<input type="checkbox"/>	Are surfaces that are elevated more than 30 inches (76.20 centimeters) provided with standard guardrails?
<input type="checkbox"/>	Are all elevated surfaces beneath which people or machinery could be exposed to falling objects provided with standard 4-inch (10.16centimeter) toeboards?
<input type="checkbox"/>	Is a permanent means of access and egress provided to elevated storage and work surfaces?
<input type="checkbox"/>	Is required headroom provided where necessary?
<input type="checkbox"/>	Is material on elevated surfaces piled, stacked, or racked in a manner to prevent it from tipping, falling, collapsing, rolling, or spreading?
<input type="checkbox"/>	Are dock boards or bridge plates used when transferring materials between docks and trucks or railcars?

## Exiting or Egress - Evacuation

<input type="checkbox"/>	Are all exits marked with an exit sign and illuminated by a reliable light source?
<input type="checkbox"/>	Are the directions to exits, when not immediately apparent, marked with visible signs?



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<input type="checkbox"/>	Are doors, passageways or stairways that are neither exits nor access to exits, but could be mistaken for exits, appropriately marked "NOT AN EXIT," "TO BASEMENT," "STOREROOM," etc.?
<input type="checkbox"/>	Are exit signs labeled with the word "EXIT" in lettering at least 5 inches (12.70 centimeters) high and the stroke of the lettering at least 1/2inch (1.2700 centimeters) wide?
<input type="checkbox"/>	Are exit doors side-hinged?
<input type="checkbox"/>	Are all exits kept free of obstructions?
<input type="checkbox"/>	Are at least two means of egress provided from elevated platforms, pits, or rooms where the absence of a second exit would increase the risk of injury from hot, poisonous, corrosive, suffocating, flammable, or explosive substances?
<input type="checkbox"/>	Are there sufficient exits to permit prompt escape in case of emergency?
<input type="checkbox"/>	Are special precautions taken to protect employees during construction and repair operations?
<input type="checkbox"/>	Is the number of exits from each floor of a building and the number of exits from the building itself appropriate for the building occupancy load?
<input type="checkbox"/>	Are exit stairways that are required to be separated from other parts of a building enclosed by at least 2-hour fire-resistive construction in buildings more than four stories in height, and not less than 1-hour fire-resistive construction elsewhere?
<input type="checkbox"/>	Where ramps are used as part of required exiting from a building, is the ramp slope limited to 1 foot (0.3048 meter) vertical and 12 feet (3.6576 meters) horizontal?
<input type="checkbox"/>	Where exiting will be through frameless glass doors, glass exit doors, storm doors, etc., are the doors fully tempered and meet the safety requirements for human impact?

## Exit Doors

<input type="checkbox"/>	Are doors that are required to serve as exits designed and constructed so that the path of exit travel is obvious and direct?
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<input type="checkbox"/>	Are windows that could be mistaken for exit doors made inaccessible by means of barriers or railings?
<input type="checkbox"/>	Are exit doors able to be opened from the direction of exit travel without the use of a key or any special knowledge or effort when the building is occupied?
<input type="checkbox"/>	Is a revolving, sliding, or overhead door prohibited from serving as a required exit door?
<input type="checkbox"/>	Where panic hardware is installed on a required exit door, will it allow the door to open by applying a force of 15 pounds (6.80 kilograms) or less in the direction of the exit traffic?
<input type="checkbox"/>	Are doors on cold storage rooms provided with an inside release mechanism that will release the latch and open the door even if the door is padlocked or otherwise locked on the outside?
<input type="checkbox"/>	Where exit doors open directly onto any street, alley, or other area where vehicles may be operated, are adequate barriers and warnings provided to prevent employees from stepping into the path of traffic?
<input type="checkbox"/>	Are doors that swing in both directions and are located between rooms where there is frequent traffic provided with viewing panels in each door?

## Portable Ladders

<input type="checkbox"/>	Are all ladders maintained in good condition, joints between steps and side rails tight, all hardware and fittings securely attached, and moveable parts operating freely without binding or undue play?
<input type="checkbox"/>	Are non-slip safety feet provided on each metal or rung ladder, and are ladder rungs and steps free of grease and oil?
<input type="checkbox"/>	Are employees prohibited from placing a ladder in front of doors opening toward the ladder unless the door is blocked open, locked, or guarded?
<input type="checkbox"/>	Are employees prohibited from placing ladders on boxes, barrels, or other unstable bases to obtain additional height?
<input type="checkbox"/>	Are employees required to face the ladder when ascending or descending?



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<input type="checkbox"/>	Are employees prohibited from using ladders that are broken, have missing steps, rungs, or cleats, broken side rails, or other faulty equipment?
<input type="checkbox"/>	Are employees instructed not to use the top step of ordinary stepladders as a step?
<input type="checkbox"/>	When portable rung ladders are used to gain access to elevated platforms, roofs, etc., does the ladder always extend at least 3 feet (0.9144 meters) above the elevated surface?
<input type="checkbox"/>	Are employees required to secure the base of a portable rung or cleat type ladder to prevent slipping, or otherwise lash or hold it in place?
<input type="checkbox"/>	Are portable metal ladders legibly marked with signs reading "CAUTION - Do Not Use Around Electrical Equipment" or equivalent wording?
<input type="checkbox"/>	Are employees prohibited from using ladders as guys, braces, skids, gin poles, or for other than their intended purposes?
<input type="checkbox"/>	Are employees instructed to only adjust extension ladders while standing at a base (not while standing on the ladder or from a position above the ladder)?
<input type="checkbox"/>	Are metal ladders inspected for damage?
<input type="checkbox"/>	Are the rungs of ladders uniformly spaced at 12 inches (30.48 centimeters) center to center?

### Hands Tools And Equipment

<input type="checkbox"/>	Are all tools and equipment (both company and employee-owned) used at the workplace in good condition?
<input type="checkbox"/>	Are hand tools, such as chisels, punches, etc., which develop mushroomed heads during use, reconditioned or replaced as necessary?
<input type="checkbox"/>	Are broken or fractured handles on hammers, axes and similar equipment replaced promptly?
<input type="checkbox"/>	Are worn or bent wrenches replaced?



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<input type="checkbox"/>	Are appropriate handles used on files and similar tools?
<input type="checkbox"/>	Are employees aware of hazards caused by faulty or improperly used hand tools?
<input type="checkbox"/>	Are appropriate safety glasses, face shields, etc., used while using hand tools or equipment that might produce flying materials or be subject to breakage?
<input type="checkbox"/>	Are jacks checked periodically to ensure they are in good operating condition?
<input type="checkbox"/>	Are tool handles wedged tightly into the heads of all tools?
<input type="checkbox"/>	Are tool cutting edges kept sharp so the tool will move smoothly without binding or skipping?
<input type="checkbox"/>	Are tools stored in a dry, secure location where they cannot be tampered with?
<input type="checkbox"/>	Is eye and face protection used when driving hardened or tempered studs or nails?

## Portable (Power Operated) Tools and Equipment

<input type="checkbox"/>	Are grinders, saws and similar equipment provided with appropriate safety guards?
<input type="checkbox"/>	Are power tools used with proper shields, guards, or attachments, as recommended by the manufacturer?
<input type="checkbox"/>	Are portable circular saws equipped with guards above and below the base shoe?
<input type="checkbox"/>	Are circular saw guards checked to ensure that they are not wedged up, leaving the lower portion of the blade unguarded?
<input type="checkbox"/>	Are rotating or moving parts of equipment guarded to prevent physical contact?
<input type="checkbox"/>	Are all cord-connected, electrically operated tools and equipment effectively grounded or of the approved double insulated type?



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<input type="checkbox"/>	Are effective guards in place over belts, pulleys, chains and sprockets on equipment such as concrete mixers, air compressors, etc.?
<input type="checkbox"/>	Are portable fans provided with full guards or screens having openings 1/2 inch (1.2700 centimeters) or less?
<input type="checkbox"/>	Is hoisting equipment available and used for lifting heavy objects, and are hoist ratings and characteristics appropriate for the task?
<input type="checkbox"/>	Are ground-fault circuit interrupters provided on all temporary electrical 15 and 20 ampere circuits used during periods of construction?
<input type="checkbox"/>	Are pneumatic and hydraulic hoses on powder-operated tools checked regularly for deterioration or damage?

## Abrasive Wheel Equipment Grinders

<input type="checkbox"/>	Is the work rest used and kept adjusted to within 1/8 inch (0.3175 centimeter) of the wheel?
<input type="checkbox"/>	Is the adjustable tongue on the top side of the grinder used and kept adjusted to within 1/4 inch (0.6350 centimeters) of the wheel?
<input type="checkbox"/>	Do side guards cover the spindle, nut and flange and 75 percent of the wheel diameter?
<input type="checkbox"/>	Are bench and pedestal grinders permanently mounted?
<input type="checkbox"/>	Are goggles or face shields always worn when grinding?
<input type="checkbox"/>	Is the maximum revolutions per minute (rpm) rating of each abrasive wheel compatible with the rpm rating of the grinder motor?
<input type="checkbox"/>	Are fixed or permanently mounted grinders connected to their electrical supply system with metallic conduit or other permanent wiring method?
<input type="checkbox"/>	Does each grinder have an individual on and off control switch?



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<input type="checkbox"/>	Is each electrically operated grinder effectively grounded?
<input type="checkbox"/>	Are new abrasive wheels visually inspected and ring tested before they are mounted?
<input type="checkbox"/>	Are dust collectors and powered exhausts provided on grinders used in operations that produce large amounts of dust?
<input type="checkbox"/>	Are splash guards mounted on grinders that use coolant to prevent the coolant from reaching employees?
<input type="checkbox"/>	Is cleanliness maintained around grinders?

## Powder-Actuated Tools

<input type="checkbox"/>	Are employees who operate powder-actuated tools trained in their use and required to carry a valid operator's card?
<input type="checkbox"/>	Is each powder-actuated tool stored in its own locked container when not being used?
<input type="checkbox"/>	Is a sign at least 7 inches (17.78 centimeters) by 10 inches (25.40 centimeters) with bold face type reading "POWDER-ACTUATED TOOL IN USE" conspicuously posted when the tool is being used?
<input type="checkbox"/>	Are powder-actuated tools left unloaded until they are ready to be used?
<input type="checkbox"/>	Are powder-actuated tools inspected for obstructions or defects each day before use?
<input type="checkbox"/>	Do powder-actuated tool operators have and use appropriate PPE such as hard hats, safety goggles, safety shoes and ear protectors?

## Machine Guarding

<input type="checkbox"/>	Is there a training program to instruct employees on safe methods of machine operation?
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<input type="checkbox"/>	Is there adequate supervision to ensure that employees are following safe machine operating procedures?
<input type="checkbox"/>	Is there a regular program of safety inspection of machinery and equipment?
<input type="checkbox"/>	Is all machinery and equipment kept clean and properly maintained?
<input type="checkbox"/>	Is sufficient clearance provided around and between machines to allow for safe operations, set up and servicing, material handling and waste removal?
<input type="checkbox"/>	Is equipment and machinery securely placed and anchored to prevent tipping or other movement that could result in personal injury?
<input type="checkbox"/>	Is there a power shut-off switch within reach of the operator's position at each machine?
<input type="checkbox"/>	Can electric power to each machine be locked out for maintenance, repair, or security?
<input type="checkbox"/>	Are the noncurrent-carrying metal parts of electrically operated machines bonded and grounded?
<input type="checkbox"/>	Are foot-operated switches guarded or arranged to prevent accidental actuation by personnel or falling objects?
<input type="checkbox"/>	Are manually operated valves and switches controlling the operation of equipment and machines clearly identified and readily accessible?
<input type="checkbox"/>	Are all emergency stop buttons colored red?
<input type="checkbox"/>	Are all pulleys and belts within 7 feet (2.1336 meters) of the floor or working level properly guarded?
<input type="checkbox"/>	Are all moving chains and gears properly guarded?
<input type="checkbox"/>	Are splash guards mounted on machines that use coolant to prevent the coolant from reaching employees?



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<input type="checkbox"/>	Are methods provided to protect the operator and other employees in the machine area from hazards created at the point of operation, ingoing nip points, rotating parts, flying chips and sparks?
<input type="checkbox"/>	Are machine guards secure and arranged so they do not cause a hazard while in use?
<input type="checkbox"/>	If special hand tools are used for placing and removing material, do they protect the operator's hands?
<input type="checkbox"/>	Are revolving drums, barrels and containers guarded by an enclosure that is interlocked with the drive mechanism so that revolution cannot occur unless the guard enclosure is in place?
<input type="checkbox"/>	Do arbors and mandrels have firm and secure bearings, and are they free from play?
<input type="checkbox"/>	Are provisions made to prevent machines from automatically starting when power is restored after a power failure or shutdown?
<input type="checkbox"/>	Are machines constructed so as to be free from excessive vibration when the largest size tool is mounted and run at full speed?
<input type="checkbox"/>	If machinery is cleaned with compressed air, is air pressure controlled and PPE or other safeguards utilized to protect operators and other workers from eye and body injury?
<input type="checkbox"/>	Are fan blades protected with a guard having openings no larger than 1/2 inch (1.2700 centimeters) when operating within 7 feet (2.1336 meters) of the floor?
<input type="checkbox"/>	Are saws used for ripping equipped with anti-kickback devices and spreaders?
<input type="checkbox"/>	Are radial arm saws so arranged that the cutting head will gently return to the back of the table when released?

## Lockout/Tagout Procedures

<input type="checkbox"/>	Is all machinery or equipment capable of movement required to be de-energized or disengaged and blocked or locked out during cleaning, servicing, adjusting, or setting up operations?
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<input type="checkbox"/>	If the power disconnect for equipment does not also disconnect the electrical control circuit, are the appropriate electrical enclosures identified and is a means provided to ensure that the control circuit can also be disconnected and locked out?
<input type="checkbox"/>	Is the locking out of control circuits instead of locking out main power disconnects prohibited?
<input type="checkbox"/>	Are all equipment control valve handles provided with a means for locking out?
<input type="checkbox"/>	Does the lockout procedure require that stored energy (mechanical, hydraulic, air, etc.) be released or blocked before equipment is locked out for repairs?
<input type="checkbox"/>	Are appropriate employees provided with individually keyed personal safety locks?
<input type="checkbox"/>	Are employees required to keep personal control of their key(s) while they have safety locks in use?
<input type="checkbox"/>	Is it required that only the employee exposed to the hazard can place or remove the safety lock?
<input type="checkbox"/>	Is it required that employees check the safety of the lockout by attempting a startup after making sure no one is exposed?
<input type="checkbox"/>	Are employees instructed to always push the control circuit stop button prior to re-energizing the main power switch?
<input type="checkbox"/>	Is there a means provided to identify any or all employees who are working on locked-out equipment by their locks or accompanying tags?
<input type="checkbox"/>	Are a sufficient number of accident prevention signs or tags and safety padlocks provided for any reasonably foreseeable repair emergency?
<input type="checkbox"/>	When machine operations, configuration, or size require an operator to leave the control station and part of the machine could move if accidentally activated, is the part required to be separately locked out or blocked?
<input type="checkbox"/>	If equipment or lines cannot be shut down, locked out and tagged, is a safe job procedure established and rigidly followed?



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## Welding, Cutting and Brazing

<input type="checkbox"/>	Are only authorized and trained personnel permitted to use welding, cutting, or brazing equipment?
<input type="checkbox"/>	Does each operator have a copy of and follow the appropriate operating instructions?
<input type="checkbox"/>	Are compressed gas cylinders regularly examined for obvious signs of defects, deep rusting, or leakage?
<input type="checkbox"/>	Is care used in handling and storage of cylinders, safety valves, relief valves, etc., to prevent damage?
<input type="checkbox"/>	Are precautions taken to prevent the mixture of air or oxygen with flammable gases, except at a burner or in a standard torch?
<input type="checkbox"/>	Are only approved apparatuses (torches, regulators, pressure reducing valves, acetylene generators, manifolds) used?
<input type="checkbox"/>	Are cylinders kept away from sources of heat and elevators, stairs, or gangways?
<input type="checkbox"/>	Is it prohibited to use cylinders as rollers or supports?
<input type="checkbox"/>	Are empty cylinders appropriately marked and their valves closed?
<input type="checkbox"/>	Are signs posted reading "DANGER, NO SMOKING, MATCHES, OR OPEN LIGHTS," or the equivalent?
<input type="checkbox"/>	Are cylinders, cylinder valves, couplings, regulators, hoses and apparatuses kept free of oily or greasy substances?
<input type="checkbox"/>	Is care taken not to drop or strike cylinders?
<input type="checkbox"/>	Are regulators removed and valve-protection caps put in place before moving cylinders, unless they are secured on special trucks?



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<input type="checkbox"/>	Do cylinders without fixed wheels have keys, handles, or non-adjustable wrenches on stem valves when in service?
<input type="checkbox"/>	Are liquefied gases stored and shipped valve-end up with valve covers in place?
<input type="checkbox"/>	Are employees trained never to crack a fuel gas cylinder valve near sources of ignition?
<input type="checkbox"/>	Before a regulator is removed, is the valve closed and gas released?
<input type="checkbox"/>	Is red used to identify the acetylene (and other fuel-gas) hose, green for the oxygen hose and black for inert gas and air hoses?
<input type="checkbox"/>	Are pressure-reducing regulators used only for the gas and pressures for which they are intended?
<input type="checkbox"/>	Is open circuit (no-load) voltage of arc welding and cutting machines as low as possible and not in excess of the recommended limits?
<input type="checkbox"/>	Under wet conditions, are automatic controls for reducing no-load voltage used?
<input type="checkbox"/>	Is grounding of the machine frame and safety ground connections of portable machines checked periodically?
<input type="checkbox"/>	Are electrodes removed from the holders when not in use?
<input type="checkbox"/>	Is it required that electric power to the welder be shut off when no one is in attendance?
<input type="checkbox"/>	Is suitable fire extinguishing equipment available for immediate use?
<input type="checkbox"/>	Is the welder forbidden to coil or loop welding electrode cable around his body?
<input type="checkbox"/>	Are wet machines thoroughly dried and tested before use?
<input type="checkbox"/>	Are work and electrode lead cables frequently inspected for wear and damage, and replaced when needed?



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<input type="checkbox"/>	Are cable connectors adequately insulated?
<input type="checkbox"/>	When the object to be welded cannot be moved and fire hazards cannot be removed, are shields used to confine heat, sparks and slag?
<input type="checkbox"/>	Are fire watchers assigned when welding or cutting is performed in locations where a serious fire might develop?
<input type="checkbox"/>	Are combustible floors kept wet, covered with damp sand, or protected by fire-resistant shields?
<input type="checkbox"/>	Are personnel protected from possible electrical shock when floors are wet?
<input type="checkbox"/>	Are precautions taken to protect combustibles on the other side of metal walls when welding is underway?
<input type="checkbox"/>	Are used drums, barrels, tanks and other containers thoroughly cleaned of substances that could explode, ignite, or produce toxic vapors before hot work begins?
<input type="checkbox"/>	Do eye protection, helmets, hand shields and goggles meet appropriate standards?
<input type="checkbox"/>	Are employees exposed to the hazards created by welding, cutting, or brazing operations protected with PPE and clothing?
<input type="checkbox"/>	Is a check made for adequate ventilation in and where welding or cutting is performed?
<input type="checkbox"/>	When working in confined places, are environmental monitoring tests done and means provided for quick removal of welders in case of an emergency?

## Compressors and Compressed Air

<input type="checkbox"/>	Are compressors equipped with pressure relief valves and pressure gauges?
<input type="checkbox"/>	Are compressor air intakes installed and equipped so as to ensure that only clean, uncontaminated air enters the compressor?



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<input type="checkbox"/>	Are air filters installed on the compressor intake?
<input type="checkbox"/>	Are compressors operated and lubricated in accordance with the manufacturer's recommendations?
<input type="checkbox"/>	Are safety devices on compressed air systems checked frequently?
<input type="checkbox"/>	Before a compressor's pressure system is repaired, is the pressure bled off and the system locked out?
<input type="checkbox"/>	Are signs posted to warn of the automatic starting feature of the compressors?
<input type="checkbox"/>	Is the belt drive system totally enclosed to provide protection for the front, back, top and sides?
<input type="checkbox"/>	Are employees strictly prohibited from directing compressed air towards a person?
<input type="checkbox"/>	Are employees prohibited from using highly compressed air for cleaning purposes?
<input type="checkbox"/>	When compressed air is used to clean clothing, are employees trained to reduce the pressure to less than 10 pounds per square inch (psi)?
<input type="checkbox"/>	When using compressed air for cleaning, do employees wear protective chip guarding and PPE?
<input type="checkbox"/>	Are safety chains or other suitable locking devices used at couplings of high-pressure hose lines where a connection failure would create a hazard?
<input type="checkbox"/>	Before compressed air is used to empty containers of liquid, is the safe working pressure of the container checked?
<input type="checkbox"/>	When compressed air is used with abrasive blast cleaning equipment, is the operating valve a type that must be held open manually?
<input type="checkbox"/>	When compressed air is used to inflate auto tires, are a clip-on chuck and an inline regulator preset to 40 psi required?



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- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Are employees prohibited from using compressed air to clean up or move combustible dust if such action could cause the dust to be suspended in the air and cause a fire or explosion hazard? |
|--------------------------|--|

## Compressed Gas Cylinders

<input type="checkbox"/>	Are cylinders with a water weight capacity over 30 pounds (13.6 kilograms) equipped with a means to connect a valve protector device, or with a collar or recess to protect the valve?
<input type="checkbox"/>	Are cylinders legibly marked to clearly identify the type of gas?
<input type="checkbox"/>	Are compressed gas cylinders stored in areas protected from external heat sources such as flame impingement, intense radiant heat, electric arcs, or high-temperature lines?
<input type="checkbox"/>	Are cylinders located or stored in areas where they will not be damaged by passing or falling objects or subject to tampering by unauthorized persons?
<input type="checkbox"/>	Are cylinders stored or transported in a manner to prevent them from creating a hazard by tipping, falling, or rolling?
<input type="checkbox"/>	Are cylinders containing liquefied fuel gas stored or transported in a position so that the safety relief device is always in direct contact with the vapor space in the cylinder?
<input type="checkbox"/>	Are valve protectors always placed on cylinders when the cylinders are not in use or connected for use?
<input type="checkbox"/>	Are all valves closed off before a cylinder is moved, when the cylinder is empty and at the completion of each job?
<input type="checkbox"/>	Are low-pressure fuel gas cylinders checked periodically for corrosion, general distortion, cracks, or any other defect that might indicate a weakness or render them unfit for service?
<input type="checkbox"/>	Does the periodic check of low-pressure fuel gas cylinders include a close inspection of the cylinders' bottoms?





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### Hoist and Auxiliary Equipment

<input type="checkbox"/>	Is each overhead electric hoist equipped with a limit device to stop the hook at its highest and lowest point of safe travel?
<input type="checkbox"/>	Will each hoist automatically stop and hold any load up to 125 percent of its rated load if its actuating force is removed?
<input type="checkbox"/>	Is the rated load of each hoist legibly marked and visible to the operator?
<input type="checkbox"/>	Are stops provided at the safe limits of travel for trolley hoists?
<input type="checkbox"/>	Are the controls of hoists plainly marked to indicate the direction of travel or motion?
<input type="checkbox"/>	Is each cage-controlled hoist equipped with an effective warning device?
<input type="checkbox"/>	Are close-fitting guards or other suitable devices installed on each hoist to ensure that hoist ropes will be maintained in the sheave grooves?
<input type="checkbox"/>	Are all hoist chains or ropes long enough to handle the full range of movement of the application while maintaining two full wraps around the drum at all times?
<input type="checkbox"/>	Are guards provided for nip points or contact points between hoist ropes and sheaves permanently located within 7 feet (2.1336 meters) of the floor, ground, or working platform?
<input type="checkbox"/>	Are employees prohibited from using chains or rope slings that are kinked or twisted and prohibited from using the hoist rope or chain wrapped around the load as a substitute for a sling?
<input type="checkbox"/>	Is the operator instructed to avoid carrying loads above people?



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## Industrial Trucks – Forklifts

<input type="checkbox"/>	Are employees properly trained in the use of the type of industrial truck they operate?
<input type="checkbox"/>	Are only trained personnel allowed to operate industrial trucks?
<input type="checkbox"/>	Is substantial overhead protective equipment provided on high lift rider equipment?
<input type="checkbox"/>	Are the required lift truck operating rules posted and enforced?
<input type="checkbox"/>	Is directional lighting provided on each industrial truck that operates in an area with less than 2 foot candles per square foot of general lighting?
<input type="checkbox"/>	Does each industrial truck have a warning horn, whistle, gong, or other device that can be clearly heard above normal noise in the areas where it is operated?
<input type="checkbox"/>	Are the brakes on each industrial truck capable of bringing the vehicle to a complete and safe stop when fully loaded?
<input type="checkbox"/>	Does the parking brake of the industrial truck prevent the vehicle from moving when unattended?
<input type="checkbox"/>	Are industrial trucks that operate where flammable gases, vapors, combustible dust, or ignitable fibers may be present approved for such locations?
<input type="checkbox"/>	Are motorized hand and hand/rider trucks designed so that the brakes are applied and power to the drive motor shuts off when the operator releases his or her grip on the device that controls the truck's travel?
<input type="checkbox"/>	Are industrial trucks with internal combustion engines that are operated in buildings or enclosed areas carefully checked to ensure that such operations do not cause harmful concentrations of dangerous gases or fumes?
<input type="checkbox"/>	Are safe distances maintained from the edges of elevated ramps and platforms?
<input type="checkbox"/>	Are employees prohibited from standing or passing under elevated portions of trucks, whether loaded or empty?



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<input type="checkbox"/>	Are unauthorized employees prohibited from riding on trucks?
<input type="checkbox"/>	Are operators prohibited from driving up to anyone standing in front of a fixed object?
<input type="checkbox"/>	Are arms and legs kept inside the running lines of the truck?
<input type="checkbox"/>	Are loads handled only within the rated capacity of the truck?
<input type="checkbox"/>	Are trucks in need of repair removed from service immediately?

## Spraying Operations

<input type="checkbox"/>	Is adequate ventilation provided before spraying operations are started?
<input type="checkbox"/>	Is mechanical ventilation provided when spraying operations are performed in enclosed areas?
<input type="checkbox"/>	When mechanical ventilation is provided during spraying operations, is it so arranged that it will not circulate the contaminated air?
<input type="checkbox"/>	Is the spray area free of hot surfaces and at least 20 feet (6.096 meters) from flames, sparks, operating electrical motors and other ignition sources?
<input type="checkbox"/>	Are portable lamps used to illuminate spray areas suitable for use in a hazardous location?
<input type="checkbox"/>	Is approved respiratory equipment provided and used when appropriate during spraying operations?
<input type="checkbox"/>	Do solvents used for cleaning have a flash point to 100 degrees Fahrenheit (deg. F) or more?
<input type="checkbox"/>	Are fire control sprinkler heads kept clean?
<input type="checkbox"/>	Are "NO SMOKING" signs posted in spray areas, paint rooms, paint booths and paint storage areas?



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<input type="checkbox"/>	Is the spray area kept clean of combustible residue?
<input type="checkbox"/>	Are spray booths constructed of metal, masonry, or other substantial noncombustible material?
<input type="checkbox"/>	Are spray booth floors and baffles noncombustible and easily cleaned?
<input type="checkbox"/>	Is infrared drying apparatus kept out of the spray area during spraying operations and is the spray booth completely ventilated before using the drying apparatus?
<input type="checkbox"/>	Is the electric drying apparatus properly grounded?
<input type="checkbox"/>	Are lighting fixtures for spray booths located outside the booth with the interior lighted through sealed clear panels?
<input type="checkbox"/>	Are the electric motors for exhaust fans placed outside booths or ducts?
<input type="checkbox"/>	Are belts and pulleys inside the booth fully enclosed?
<input type="checkbox"/>	Do ducts have access doors to allow cleaning?
<input type="checkbox"/>	Do all drying spaces have adequate ventilation?

## Entering Confined Spaces

<input type="checkbox"/>	Are confined spaces thoroughly emptied of any corrosive or hazardous substances, such as acids or caustics, before entry?
<input type="checkbox"/>	Are all lines to a confined space that contain inert, toxic, flammable, or corrosive materials valved off and blanked or disconnected and separated before entry?
<input type="checkbox"/>	Are all impellers, agitators, or other moving parts and equipment inside confined spaces locked out if they present a hazard?
<input type="checkbox"/>	Is either natural or mechanical ventilation provided prior to confined space entry?



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<input type="checkbox"/>	Are appropriate atmospheric tests performed to check for oxygen deficiency, toxic substances and explosive concentrations in the confined space before entry?
<input type="checkbox"/>	Is adequate illumination provided for the work to be performed in the confined space?
<input type="checkbox"/>	Is the atmosphere inside the confined space frequently tested or continuously monitored during work?
<input type="checkbox"/>	Is there a trained and equipped standby employee positioned outside the confined space, whose sole responsibility is to watch the work in progress, sound an alarm if necessary and render assistance?
<input type="checkbox"/>	Is the standby employee appropriately trained and equipped to handle an emergency?
<input type="checkbox"/>	Are employees prohibited from entering the confined space without lifelines and respiratory equipment if there is any question as to the cause of an emergency?
<input type="checkbox"/>	Is approved respiratory equipment required if the atmosphere inside the confined space cannot be made acceptable?
<input type="checkbox"/>	Is all portable electrical equipment used inside confined spaces either grounded and insulated or equipped with ground fault protection?
<input type="checkbox"/>	Are compressed gas bottles forbidden inside the confined space?
<input type="checkbox"/>	Before gas welding or burning is started in a confined space, are hoses checked for leaks, torches lighted only outside the confined area and the confined area tested for an explosive atmosphere each time before a lighted torch is taken into the confined space?
<input type="checkbox"/>	If employees will be using oxygen-consuming equipment such as salamanders, torches, furnaces, etc., in a confined space, is sufficient air provided to assure combustion without reducing the oxygen concentration of the atmosphere below 19.5 percent by volume?
<input type="checkbox"/>	Whenever combustion-type equipment is used in a confined space, are provisions made to ensure the exhaust gases are vented outside of the enclosure?



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<input type="checkbox"/>	Is each confined space checked for decaying vegetation or animal matter which may produce methane?
<input type="checkbox"/>	Is the confined space checked for possible industrial waste which could contain toxic properties?
<input type="checkbox"/>	If the confined space is below ground and near areas where motor vehicles will be operating, is it possible for vehicle exhaust or carbon monoxide to enter the space?

## Environmental Controls

<input type="checkbox"/>	Is employee exposure to chemicals in the workplace kept within acceptable levels?
<input type="checkbox"/>	Can a less harmful method or product be used?
<input type="checkbox"/>	Is the work area ventilation system appropriate for the work performed?
<input type="checkbox"/>	Are spray painting operations performed in spray rooms or booths equipped with an appropriate exhaust system?
<input type="checkbox"/>	Is employee exposure to welding fumes controlled by ventilation, use of respirators, exposure time limits, or other means?
<input type="checkbox"/>	Are welders and other nearby workers provided with flash shields during welding operations?
<input type="checkbox"/>	If forklifts and other vehicles are used in buildings or other enclosed areas, are the carbon monoxide levels kept below maximum acceptable concentration?
<input type="checkbox"/>	Has there been a determination that noise levels in the facilities are within acceptable levels?
<input type="checkbox"/>	Are steps being taken to use engineering controls to reduce excessive noise levels?
<input type="checkbox"/>	Are proper precautions being taken when handling asbestos and other fibrous materials?



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<input type="checkbox"/>	Are caution labels and signs used to warn of hazardous substances (e.g., asbestos) and biohazards (e.g., bloodborne pathogens)?
<input type="checkbox"/>	Are wet methods used, when practicable, to prevent the emission of airborne asbestos fibers, silica dust and similar hazardous materials?
<input type="checkbox"/>	Are engineering controls examined and maintained or replaced on a scheduled basis?
<input type="checkbox"/>	Is vacuuming with appropriate equipment used whenever possible rather than blowing or sweeping dust?
<input type="checkbox"/>	Are grinders, saws and other machines that produce respirable dusts vented to an industrial collector or central exhaust system?
<input type="checkbox"/>	Are all local exhaust ventilation systems designed to provide sufficient air flow and volume for the application, and are ducts not plugged and belts not slipping?
<input type="checkbox"/>	Is PPE provided, used and maintained wherever required?
<input type="checkbox"/>	Are there written standard operating procedures for the selection and use of respirators where needed?
<input type="checkbox"/>	Are restrooms and washrooms kept clean and sanitary?
<input type="checkbox"/>	Is all water provided for drinking, washing and cooking potable?
<input type="checkbox"/>	Are all outlets for water that is not suitable for drinking clearly identified?
<input type="checkbox"/>	Is there a trained and equipped standby employee positioned outside the confined space, whose sole responsibility is to watch the work in progress, sound an alarm if necessary and render assistance?
<input type="checkbox"/>	Is the standby employee appropriately trained and equipped to handle an emergency?
<input type="checkbox"/>	Are employees prohibited from entering the confined space without lifelines and respiratory equipment if there is any question as to the cause of an emergency?



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<input type="checkbox"/>	Is approved respiratory equipment required if the atmosphere inside the confined space cannot be made acceptable?
<input type="checkbox"/>	Is all portable electrical equipment used inside confined spaces either grounded and insulated or equipped with ground fault protection?
<input type="checkbox"/>	Are compressed gas bottles forbidden inside the confined space?
<input type="checkbox"/>	Before gas welding or burning is started in a confined space, are hoses checked for leaks, torches lighted only outside the confined area and the confined area tested for an explosive atmosphere each time before a lighted torch is taken into the confined space?
<input type="checkbox"/>	If employees will be using oxygen-consuming equipment such as salamanders, torches, furnaces, etc., in a confined space, is sufficient air provided to assure combustion without reducing the oxygen concentration of the atmosphere below 19.5 percent by volume?
<input type="checkbox"/>	Whenever combustion-type equipment is used in a confined space, are provisions made to ensure the exhaust gases are vented outside of the enclosure?
<input type="checkbox"/>	Is each confined space checked for decaying vegetation or animal matter which may produce methane?
<input type="checkbox"/>	Is the confined space checked for possible industrial waste which could contain toxic properties?
<input type="checkbox"/>	If the confined space is below ground and near areas where motor vehicles will be operating, is it possible for vehicle exhaust or carbon monoxide to enter the space?

## Flammable and Combustible Materials

<input type="checkbox"/>	Are combustible scrap, debris and waste materials (oily rags, etc.) stored in covered metal receptacles and promptly removed from the worksite?
<input type="checkbox"/>	Is proper storage practiced to minimize the risk of fire, including spontaneous combustion?
<input type="checkbox"/>	Are approved containers and tanks used to store and handle flammable and combustible liquids?





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<input type="checkbox"/>	Are all connections on drums and combustible liquid piping, vapor and liquid tight?
<input type="checkbox"/>	Are all flammable liquids kept in closed containers when not in use (e.g., parts cleaning tanks, pans, etc.)?
<input type="checkbox"/>	Are bulk drums of flammable liquids grounded and bonded to containers during dispensing?
<input type="checkbox"/>	Do storage rooms for flammable and combustible liquids have explosion-proof lights and mechanical or gravity ventilation?
<input type="checkbox"/>	Is liquefied petroleum gas stored, handled and used in accordance with safe practices and standards?
<input type="checkbox"/>	Are "NO SMOKING" signs posted on liquefied petroleum gas tanks and in areas where flammable or combustible materials are used or stored?
<input type="checkbox"/>	Are liquefied petroleum storage tanks guarded to prevent damage from vehicles?
<input type="checkbox"/>	Are all solvent wastes and flammable liquids kept in fire-resistant, covered containers until they are removed from the worksite?
<input type="checkbox"/>	Is vacuuming used whenever possible rather than blowing or sweeping combustible dust?
<input type="checkbox"/>	Are firm separators placed between containers of combustibles or flammables that are stacked one upon another to ensure their support and stability?
<input type="checkbox"/>	Are fuel gas cylinders and oxygen cylinders separated by distance and fire-resistant barriers while in storage?
<input type="checkbox"/>	Are fire extinguishers selected and provided for the types of materials in the areas where they are to be used?  Class A - Ordinary combustible material fires. Class B - Flammable liquid, gas or grease fires. Class C - Energized-electrical equipment fires.



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<input type="checkbox"/>	Are appropriate fire extinguishers mounted within 75 feet (22.86 meters) of outside areas containing flammable liquids and within 10 feet (3.048 meters) of any inside storage area for such materials?
<input type="checkbox"/>	Are extinguishers free from obstructions or blockage?
<input type="checkbox"/>	Are all extinguishers serviced, maintained and tagged at intervals not to exceed one year?
<input type="checkbox"/>	Are all extinguishers fully charged and in their designated places?
<input type="checkbox"/>	Where sprinkler systems are permanently installed, are the nozzle heads so directed or arranged that water will not be sprayed into operating electrical switchboards and equipment?
<input type="checkbox"/>	Are safety cans used for dispensing flammable or combustible liquids at the point of use?
<input type="checkbox"/>	Are all spills of flammable or combustible liquids cleaned up promptly?
<input type="checkbox"/>	Are storage tanks adequately vented to prevent the development of excessive vacuum or pressure as a result of filling, emptying, or atmosphere temperature changes?
<input type="checkbox"/>	Are storage tanks equipped with emergency venting that will relieve excessive internal pressure caused by fire exposure?
<input type="checkbox"/>	Are rules enforced in areas involving storage and use of hazardous materials?

## Hazardous Chemical Exposure

<input type="checkbox"/>	Are employees aware of the potential hazards and trained in safe handling practices for situations involving various chemicals stored or used in the workplace such as acids, bases, caustics, epoxies, phenols, etc.?
<input type="checkbox"/>	Is employee exposure to chemicals kept within acceptable levels?
<input type="checkbox"/>	Are eye-wash fountains and safety showers provided in areas where corrosive chemicals are handled?



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<input type="checkbox"/>	Are all containers, such as vats, storage tanks, etc., labeled as to their contents, e.g., "CAUSTICS"?
<input type="checkbox"/>	Are all employees required to use personal protective clothing and equipment when handling chemicals (gloves, eye protection, respirators, etc.)?
<input type="checkbox"/>	Are flammable or toxic chemicals kept in closed containers when not in use?
<input type="checkbox"/>	Are chemical piping systems clearly marked as to their content?
<input type="checkbox"/>	Where corrosive liquids are frequently handled in open containers or drawn from storage vessels or pipelines, are adequate means readily available for neutralizing or disposing of spills or overflows and performed properly and safely?
<input type="checkbox"/>	Are standard operating procedures established and are they being followed when cleaning up chemical spills?
<input type="checkbox"/>	Are respirators stored in a convenient, clean and sanitary location, and are they adequate for emergencies?
<input type="checkbox"/>	Are employees prohibited from eating in areas where hazardous chemicals are present?
<input type="checkbox"/>	Is PPE used and maintained whenever necessary?
<input type="checkbox"/>	Are there written standard operating procedures for the selection and use of respirators where needed?
<input type="checkbox"/>	If you have a respirator protection program, are your employees instructed on the correct usage and limitations of the respirators? Are the respirators National Institute for Occupational Safety and Health (NIOSH) approved for this particular application? Are they regularly inspected, cleaned, sanitized and maintained?
<input type="checkbox"/>	If hazardous substances are used in your processes, do you have a medical or biological monitoring system in operation?
<input type="checkbox"/>	Are you familiar with the threshold limit values or permissible exposure limits of airborne contaminants and physical agents used in your workplace?



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<input type="checkbox"/>	Have appropriate control procedures been instituted for hazardous materials, including safe handling practices and the use of respirators and ventilation systems?
<input type="checkbox"/>	Whenever possible, are hazardous substances handled in properly designed and exhausted booths or similar locations?
<input type="checkbox"/>	Do you use general dilution or local exhaust ventilation systems to control dusts, vapors, gases, fumes, smoke, solvents, or mists that may be generated in your workplace?
<input type="checkbox"/>	Is operational ventilation equipment provided for removal of contaminants from production grinding, buffing, spray painting, and/or vapor degreasing?
<input type="checkbox"/>	Do employees complain about dizziness, headaches, nausea, irritation, or other factors of discomfort when they use solvents or other chemicals?
<input type="checkbox"/>	Is there a dermatitis problem? Do employees complain about dryness, irritation, or sensitization of the skin?
<input type="checkbox"/>	Have you considered having an industrial hygienist or environmental health specialist evaluate your operation?
<input type="checkbox"/>	If internal combustion engines are used, is carbon monoxide kept within acceptable levels?
<input type="checkbox"/>	Is vacuuming used rather than blowing or sweeping dust whenever possible for cleanup?
<input type="checkbox"/>	Are materials that give off toxic, asphyxiant, suffocating, or anesthetic fumes stored in remote or isolated locations when not in use?

## Hazardous Substances Communication

<input type="checkbox"/>	Is there a list of hazardous substances used in your workplace and an MSDS readily available for each hazardous substance used?
<input type="checkbox"/>	Is there a current written exposure control plan for occupational exposure to bloodborne pathogens and other potentially infectious materials, where applicable?



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<input type="checkbox"/>	<p>Is there a written hazard communication program dealing with MSDSs, labeling and employee training?</p>
<input type="checkbox"/>	<p>Is each container for a hazardous substance (i.e., vats, bottles, storage tanks, etc.) labeled with product identity and a hazard warning (communication of the specific health hazards and physical hazards)?</p>
<input type="checkbox"/>	<p>Is there an employee training program for hazardous substances that includes:</p> <ul style="list-style-type: none"> <li>▪ an explanation of what an MSDS is and how to use and obtain one;</li> <li>▪ MSDS contents for each hazardous substance or class of substances;</li> <li>▪ explanation of "A Right to Know";</li> <li>▪ identification of where an employee can see the written hazard communication program;</li> <li>▪ location of physical and health hazards in particular work areas and the specific protective measures to be used; and</li> <li>▪ details of the hazard communication program, including how to use the labeling system and MSDSs.</li> </ul>
<input type="checkbox"/>	<p>Does the employee training program on the bloodborne pathogens standard contain the following elements:</p> <ul style="list-style-type: none"> <li>▪ an accessible copy of the standard and an explanation of its contents;</li> <li>▪ a general explanation of the epidemiology and symptoms of bloodborne diseases;</li> <li>▪ an explanation of the modes of transmission of Bloodborne Pathogens;</li> <li>▪ an explanation of the employer's exposure control plan and the means by which employees can obtain a copy of the written plan;</li> <li>▪ an explanation of the appropriate methods for recognizing tasks and the other activities that may involve exposure to blood and other potentially infectious materials;</li> <li>▪ an explanation of the use and limitations of methods that will prevent or reduce exposure, including appropriate engineering controls, work practices and PPE;</li> <li>▪ information on the types, proper use, location, removal, handling, decontamination and disposal of PPE;</li> <li>▪ an explanation of the basis for selection of PPE;</li> <li>▪ information on the hepatitis B vaccine;</li> <li>▪ information on the appropriate actions to take and persons to contact in an emergency involving blood or other potentially infectious materials;</li> <li>▪ an explanation of the procedure to follow if an exposure incident occurs, including the methods of reporting the incident and the medical follow-up that will be made available;</li> </ul>



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	<ul style="list-style-type: none"> <li>▪ information on post-exposure evaluations and follow-up; and</li> <li>▪ an explanation of signs, labels and color coding.</li> </ul>
<input type="checkbox"/>	<p>Are employees trained in:</p> <ul style="list-style-type: none"> <li>▪ how to recognize tasks that might result in occupational exposure;</li> <li>▪ how to use work practice, engineering controls and PPE, and their limitations;</li> <li>▪ how to obtain information on the types, selection, proper use, location, removal, handling, decontamination and disposal of PPE; and</li> <li>▪ who to contact and what to do in an emergency.</li> </ul>

## Electrical

<input type="checkbox"/>	<p>Do you require compliance with OSHA standards for all contract electrical work?</p>
<input type="checkbox"/>	<p>Are all employees required to report any obvious hazard to life or property in connection with electrical equipment or lines as soon as possible?</p>
<input type="checkbox"/>	<p>Are employees instructed to make preliminary inspections and/or appropriate tests to determine conditions before starting work on electrical equipment or lines?</p>
<input type="checkbox"/>	<p>When electrical equipment or lines are to be serviced, maintained, or adjusted, are necessary switches opened, locked out or tagged, whenever possible?</p>
<input type="checkbox"/>	<p>Are portable electrical tools and equipment grounded or of the double insulated type?</p>
<input type="checkbox"/>	<p>Are electrical appliances such as vacuum cleaners, polishers, vending machines, etc., grounded?</p>
<input type="checkbox"/>	<p>Do extension cords have a grounding conductor?</p>
<input type="checkbox"/>	<p>Are multiple plug adaptors prohibited?</p>



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<input type="checkbox"/>	Are ground-fault circuit interrupters installed on each temporary 15 or 20 ampere, 120 volt alternating current (AC) circuit at locations where construction, demolition, modifications, alterations, or excavations are being performed?
<input type="checkbox"/>	Are all temporary circuits protected by suitable disconnecting switches or plug connectors at the junction with permanent wiring?
<input type="checkbox"/>	Do you have electrical installations in hazardous dust or vapor areas? If so, do they meet the National Electrical Code (NEC) for hazardous locations?
<input type="checkbox"/>	Are exposed wiring and cords with frayed or deteriorated insulation repaired or replaced promptly?
<input type="checkbox"/>	Are flexible cords and cables free of splices or taps?
<input type="checkbox"/>	Are clamps or other securing means provided on flexible cords or cables at plugs, receptacles, tools, equipment, etc., and is the cord jacket securely held in place?
<input type="checkbox"/>	Are all cord, cable and raceway connections intact and secure?
<input type="checkbox"/>	In wet or damp locations, are electrical tools and equipment appropriate for the use or location or otherwise protected?
<input type="checkbox"/>	Is the location of electrical power lines and cables (overhead, underground, under floor, other side of walls, etc.) determined before digging, drilling, or similar work is begun?
<input type="checkbox"/>	Are metal measuring tapes, ropes, hand-lines or similar devices with metallic thread woven into the fabric prohibited where they could come in contact with energized parts of equipment or circuit conductors?
<input type="checkbox"/>	Is the use of metal ladders prohibited where the ladder or the person using the ladder could come in contact with energized parts of equipment, fixtures, or circuit conductors?
<input type="checkbox"/>	Are all disconnecting switches and circuit breakers labeled to indicate their use or equipment served?
<input type="checkbox"/>	Are disconnecting means always opened before fuses are replaced?



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<input type="checkbox"/>	Do all interior wiring systems include provisions for grounding metal parts of electrical raceways, equipment and enclosures?
<input type="checkbox"/>	Are all electrical raceways and enclosures securely fastened in place?
<input type="checkbox"/>	Are all energized parts of electrical circuits and equipment guarded against accidental contact by approved cabinets or enclosures?
<input type="checkbox"/>	Is sufficient access and working space provided and maintained around all electrical equipment to permit ready and safe operations and maintenance?
<input type="checkbox"/>	Are all unused openings (including conduit knockouts) in electrical enclosures and fittings closed with appropriate covers, plugs, or plates?
<input type="checkbox"/>	Are electrical enclosures such as switches, receptacles, junction boxes, etc., provided with tight-fitting covers or plates?
<input type="checkbox"/>	Are disconnecting switches for electrical motors in excess of two horsepower able to open the circuit when the motor is stalled without exploding? (Switches must be horsepower rated equal to or in excess of the motor rating.)
<input type="checkbox"/>	Is low voltage protection provided in the control device of motors driving machines or equipment that could cause injury from inadvertent starting?
<input type="checkbox"/>	Is each motor disconnecting switch or circuit breaker located within sight of the motor control device?
<input type="checkbox"/>	Is each motor located within sight of its controller or is the controller disconnecting means able to be locked open or is a separate disconnecting means installed in the circuit within sight of the motor?
<input type="checkbox"/>	Is the controller for each motor that exceeds two horsepower rated equal to or above the rating of the motor it serves?
<input type="checkbox"/>	Are employees who regularly work on or around energized electrical equipment or lines instructed in cardiopulmonary resuscitation (CPR)?





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- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Are employees prohibited from working alone on energized lines or equipment over 600 volts? |
|--------------------------|---|

## Noise

<input type="checkbox"/>	Are there areas in the workplace where continuous noise levels exceed 85 decibels?
<input type="checkbox"/>	Is there an ongoing preventive health program to educate employees in safe levels of noise, exposures, effects of noise on their health and the use of personal protection?
<input type="checkbox"/>	Have work areas where noise levels make voice communication between employees difficult been identified and posted?
<input type="checkbox"/>	Are noise levels measured with a sound level meter or an octave band analyzer and are records being kept?
<input type="checkbox"/>	Have engineering controls been used to reduce excessive noise levels? Where engineering controls are determined to be infeasible, are administrative controls (i.e., worker rotation) being used to minimize individual employee exposure to noise?
<input type="checkbox"/>	Is approved hearing protective equipment (noise attenuating devices) available to every employee working in noisy areas?
<input type="checkbox"/>	Have you tried isolating noisy machinery from the rest of your operation?
<input type="checkbox"/>	If you use ear protectors, are employees properly fitted and instructed in their use?
<input type="checkbox"/>	Are employees in high noise areas given periodic audiometric testing to ensure that you have an effective hearing protection system?



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## Fueling

<input type="checkbox"/>	Are employees prohibited from fueling an internal combustion engine with a flammable liquid while the engine is running?
<input type="checkbox"/>	Are fueling operations performed to minimize spillage?
<input type="checkbox"/>	When spillage occurs during fueling operations, is the spilled fuel washed away completely, evaporated, or are other measures taken to control vapors before restarting the engine?
<input type="checkbox"/>	Are fuel tank caps replaced and secured before starting the engine?
<input type="checkbox"/>	In fueling operations, is there always metal contact between the container and the fuel tank?
<input type="checkbox"/>	Are fueling hoses designed to handle the specific type of fuel?
<input type="checkbox"/>	Are employees prohibited from handling or transferring gasoline in open containers?
<input type="checkbox"/>	Are open lights, open flames, sparking, or arcing equipment prohibited near fueling or transfer of fuel operations?
<input type="checkbox"/>	Is smoking prohibited in the vicinity of fueling operations?
<input type="checkbox"/>	Are fueling operations prohibited in buildings or other enclosed areas that are not specifically ventilated for this purpose?
<input type="checkbox"/>	Where fueling or transfer of fuel is done through a gravity flow system, are the nozzles self-closing?



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### Identification of Piping Systems

<input type="checkbox"/>	When nonpotable water is piped through a facility, are outlets or taps posted to alert employees that the water is unsafe and not to be used for drinking, washing, or other personal use?
<input type="checkbox"/>	When hazardous substances are transported through above-ground piping, is each pipeline identified at points where confusion could introduce hazards to employees?
<input type="checkbox"/>	When pipelines are identified by color painted bands or tapes, are the bands or tapes located at reasonable intervals and at each outlet, valve, or connection, and are all visible parts of the line so identified?
<input type="checkbox"/>	When pipelines are identified by color, is the color code posted at all locations where confusion could introduce hazards to employees?
<input type="checkbox"/>	When the contents of pipelines are identified by name or name abbreviation, is the information readily visible on the pipe near each valve or outlet?
<input type="checkbox"/>	When pipelines carrying hazardous substances are identified by tags, are the tags constructed of durable materials, the message printed clearly and permanently, and are tags installed at each valve or outlet?
<input type="checkbox"/>	When pipelines are heated by electricity, steam, or other external source, are suitable warning signs or tags placed at unions, valves, or other serviceable parts of the system?

### Materials Handling

<input type="checkbox"/>	Is there safe clearance for equipment through aisles and doorways?
<input type="checkbox"/>	Are aisleways permanently marked and kept clear to allow unhindered passage?
<input type="checkbox"/>	Are motorized vehicles and mechanized equipment inspected daily or prior to use?
<input type="checkbox"/>	Are vehicles shut off and brakes set prior to loading or unloading?



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<input type="checkbox"/>	Are containers of liquid combustibles or flammables, when stacked while being moved, always protected by dunnage (packing material) sufficient to provide stability?
<input type="checkbox"/>	Are dock boards (bridge plates) used when loading or unloading operations are taking place between vehicles and docks?
<input type="checkbox"/>	Are trucks and trailers secured from movement during loading and unloading operations?
<input type="checkbox"/>	Are dock plates and loading ramps constructed and maintained with sufficient strength to support imposed loading?
<input type="checkbox"/>	Are hand trucks maintained in safe operating condition?
<input type="checkbox"/>	Are chutes equipped with sideboards of sufficient height to prevent the materials being handled from falling off?
<input type="checkbox"/>	Are chutes and gravity roller sections firmly placed or secured to prevent displacement?
<input type="checkbox"/>	Are provisions made to brake the movement of the handled materials at the delivery end of rollers or chutes?
<input type="checkbox"/>	Are pallets usually inspected before being loaded or moved?
<input type="checkbox"/>	Are safety latches and other devices being used to prevent slippage of materials off of hoisting hooks?
<input type="checkbox"/>	Are securing chains, ropes, chockers, or slings adequate for the job?
<input type="checkbox"/>	Are provisions made to ensure that no one is below when hoisting material or equipment?
<input type="checkbox"/>	Are MSDSs available to employees handling hazardous substances?



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### Transporting Employees and Materials

<input type="checkbox"/>	Do employees who operate vehicles on public thoroughfares have valid operator's licenses?
<input type="checkbox"/>	When seven or more employees are regularly transported in a van, bus, or truck, is the operator's license appropriate for the class of vehicle being driven and are there enough seats?
<input type="checkbox"/>	Are vehicles used to transport employees equipped with lamps, brakes, horns, mirrors, windshields and turn signals, and are they in good repair?
<input type="checkbox"/>	Are transport vehicles provided with handrails, steps, stirrups, or similar devices, placed and arranged to allow employees to safely mount or dismount?
<input type="checkbox"/>	Are employee transport vehicles equipped at all times with at least two reflective-type flares?
<input type="checkbox"/>	Is a fully charged fire extinguisher, in good condition, with at least a 4 B:C rating maintained in each employee transport vehicle?
<input type="checkbox"/>	When cutting tools or tools with sharp edges are carried in passenger compartments of employee transport vehicles, are they placed in closed boxes or containers that are secured in place?
<input type="checkbox"/>	Are employees prohibited from riding on top of any load that could shift, topple, or otherwise become unstable?

### Control of Harmful Substances By Ventilation

<input type="checkbox"/>	Is the volume and velocity of air in each exhaust system sufficient to gather the dusts, fumes, mists, vapors, or gases to be controlled, and to convey them to a suitable point of disposal?
<input type="checkbox"/>	Are exhaust inlets, ducts and plenums designed, constructed and supported to prevent collapse or failure of any part of the system?
<input type="checkbox"/>	Are clean-out ports or doors provided at intervals not to exceed 12 feet (3.6576 meters) in all horizontal runs of exhaust ducts?



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<input type="checkbox"/>	Where two or more different operations are being controlled through the same exhaust system, could the combination of substances involved create a fire, explosion, or chemical reaction hazard in the duct?
<input type="checkbox"/>	Is adequate makeup air provided to areas where exhaust systems are operating?
<input type="checkbox"/>	Is the source point for makeup air located so that only clean, fresh air, free of contaminants will enter the work environment?
<input type="checkbox"/>	Where two or more ventilation systems serve a work area, is their operation such that one will not offset the functions of the other?

### Sanitizing Equipment and Clothing

<input type="checkbox"/>	Is required personal protective clothing or equipment able to be cleaned and disinfected easily?
<input type="checkbox"/>	Are employees prohibited from interchanging personal protective clothing or equipment, unless it has been properly cleaned?
<input type="checkbox"/>	Are machines and equipment that process, handle, or apply materials that could injure employees cleaned and/or decontaminated before being overhauled or placed in storage?
<input type="checkbox"/>	Are employees prohibited from smoking or eating in any area where contaminants are present that could be injurious if ingested?
<input type="checkbox"/>	When employees are required to change from street clothing into protective clothing, is a clean change room with a separate storage facility for street and protective clothing provided?
<input type="checkbox"/>	Are employees required to shower and wash their hair as soon as possible after a known contact with a carcinogen has occurred?
<input type="checkbox"/>	When equipment, materials, or other items are taken into or removed from a carcinogen-regulated area, is it done in a manner that will not contaminate non-regulated areas or the external environment?



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## Tire Inflation

<input type="checkbox"/>	Where tires are mounted and/or inflated on drop center wheels or on wheels with split rims and/or retainer rings, is a safe practice procedure posted and enforced?
<input type="checkbox"/>	Does each tire inflation hose have a clip-on chuck with at least 2.54 inches (6.45 centimeters) of hose between the chuck and an in-line hand valve and gauge?
<input type="checkbox"/>	Does the tire inflation control valve automatically shut off the air flow when the valve is released?
<input type="checkbox"/>	Is a tire restraining device such as a cage, rack, or other effective means used while inflating tires mounted on split rims or rims using retainer rings?
<input type="checkbox"/>	Are employees prohibited from standing directly over or in front of a tire while it is being inflated?